



Teachers' upskilling aiming at a holistic inclusivity in learning

TUTOR Platform

User Guide for Learners



Project Number: 101056515

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Welcome to the TUTOR e-learning platform: <https://elearning.tutor-project.eu>

This guide will help you navigate the platform, enroll in your country's course, complete required modules, and earn your digital badge.

1. Logging In

Visit the platform at <https://elearning.tutor-project.eu> and login with your assigned credentials.



Home

English (en) ▾

Log in



Access your country's courses

Austria Ελλάδα Ireland Türkiye

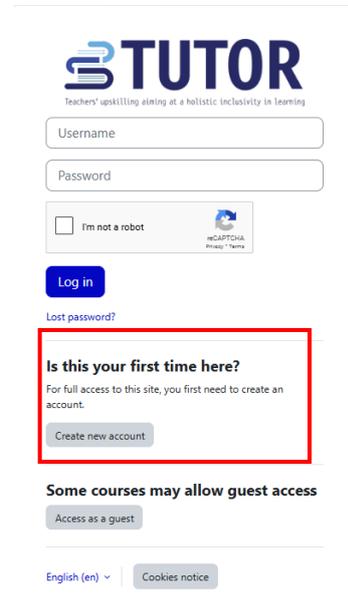
2. How to Create an Account – Self-Registration Guide

◆ Step 1: Go to the Platform

- Visit: <https://elearning.tutor-project.eu>

◆ Step 2: Click on “Create new account”

- On the login page, click the link that says “**Create new account**”
- This will take you to the self-registration form

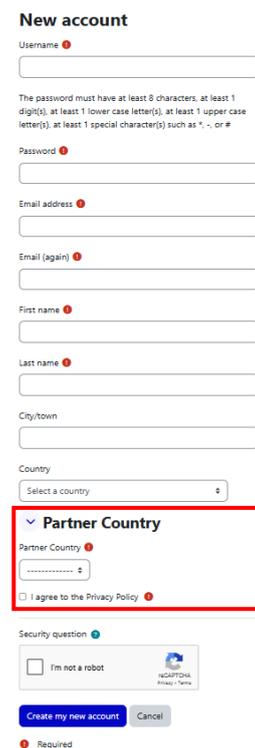


The screenshot shows the TUTOR login page. At the top, there is the TUTOR logo and tagline. Below it are input fields for Username and Password. There is a checkbox for "I'm not a robot" and a CAPTCHA icon. A blue "Log in" button is present. Below the login button is a link for "Lost password?". A red box highlights a section titled "Is this your first time here?" which contains the text "For full access to this site, you first need to create an account." and a "Create new account" button. Below this is a section for "Some courses may allow guest access" with an "Access as a guest" button. At the bottom, there is a language selector set to "English (en)" and a "Cookies notice" button.

◆ Step 3: Fill in the Registration Form

Complete the required fields:

- **Username** – Choose a unique username (letters and/or numbers)
- **Password** – Must meet platform security requirements
- **Email** – Use a valid email address (you'll need to confirm it)



The screenshot shows the registration form. It has fields for Username, Password, Email address, Email (again), First name, Last name, City/town, and Country. A red box highlights the "Partner Country" dropdown menu. Below the dropdown is a checkbox for "I agree to the Privacy Policy". There is a "Security question" section with a checkbox for "I'm not a robot" and a CAPTCHA icon. At the bottom, there are "Create my new account" and "Cancel" buttons. A legend indicates that a red dot means "Required".

◆ Step 4: Select Your Partner Country

Scroll to the custom field titled “**Partner Country**”

- Select your country from the dropdown list
- This ensures you are placed in the correct course group (cohort)

◆ Step 5: Confirm your Account

- Moodle will send a **confirmation email** to your address
- Open the email and click the confirmation link to activate your account

[Don't forget to check your spam/junk folder in case you don't see the email in your inbox]

◆ Step 6: Access Your Courses

Once your account is confirmed and you log in:

Enrolling in Your Country's Courses

To participate in the courses assigned to your partner country:

1. Select your **Partner Country** from the homepage.
2. Click on a course title (e.g., *Introduction to Inclusive Education*, *Specialisation Course 1* etc).
3. When prompted, **enter the enrolment key** you received via email or announcement.



Repeat the process for any additional courses you wish to enroll in within your country's category.



Enrolment options

Introduction to Inclusive Education



Self enrolment (Student)

Enrolment key

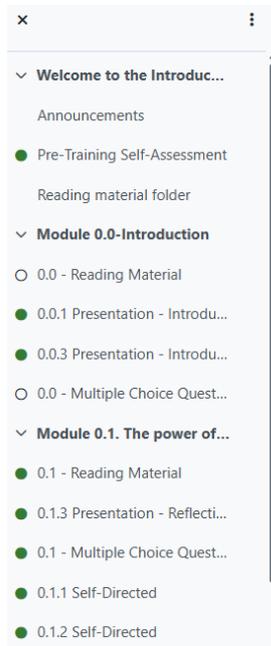
3. Completion and Badge Award

Once you have successfully completed all required activities and conditions within each course, as described in the **Learner's Guide**, a digital badge will be automatically awarded to you by the system.

You can view your earned badges by visiting your profile and selecting the "Badges" tab.

4. Accessing Course Modules via the Left Navigation Menu

From the **left-hand navigation bar**, you can access all the **modules** that make up your course.



Each course includes a set of resources and activities designed to guide your learning:

- **Reading Material**

Core theoretical content presented as web pages or downloadable files.

- **Self-Directed Tasks**

Activities to help you apply knowledge independently (e.g., reflections, planning tools).

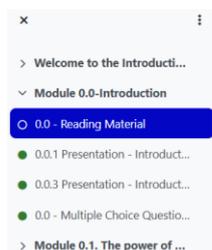
- **Quizzes (Multiple Choice Questions)**

Quick assessments to check your understanding of the key ideas within the learning units and at the end of each course.

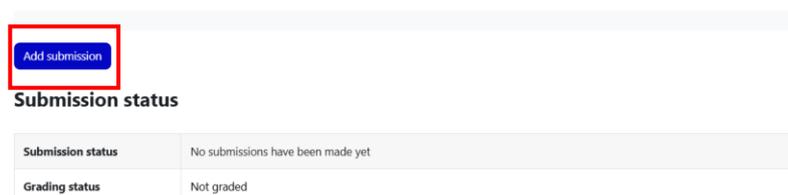
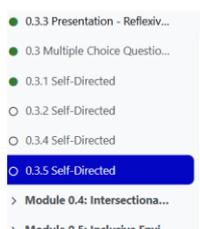
- **Assignments**

Assignments include learning activities designed to deepen your understanding and entries in a reflective journal you are asked to upload at the end of each course.

A. Reading Material



B. Assignments (Self-Directed Tasks/Reflective Journal)



C. Quizzes (Multiple Choice Questions/Repetition Questions)

The screenshot shows a navigation sidebar on the left with the following items: Welcome to the Introduci..., Module 0.0-Introduction (expanded), 0.0 - Reading Material, 0.0.1 Presentation - Introd..., 0.0.3 Presentation - Introd..., 0.0 - Multiple Choice Questio... (highlighted in blue), and Module 0.1. The power of ...

The main content area shows the breadcrumb: Introduction to Inclusive Education / Module 0.0-Introduction / 0.0 - Multiple Choice Questions. Below this is the title **0.0 - Multiple Choice Questions**. A status bar indicates 'Done: View' and 'To do: Receive a grade'. A blue button labeled 'Attempt quiz' is highlighted with a red box. Below it, the text 'Grading method: Highest grade' is visible. At the bottom, a flow diagram shows a blue button 'Next page' with a red box, followed by a black arrow pointing to another blue button 'Finish attempt ...' with a red box.

0.0 - Multiple Choice Questions

Summary of attempt

Question	Status
1	Answer saved
2	Answer saved
3	Answer saved
4	Answer saved
5	Not yet answered

Return to attempt

Submit all and finish

Make sure to complete all required items in each module, as described in the **Student Guide**. To track your progress and qualify for your badge, make sure all required tasks are completed.

5. Contact and Support

If you need assistance using the platform or accessing your courses, please contact your local coordinator.